

DALBY TOWN COUNCIL



MINUTES ORDINARY MEETING OF COUNCIL

Held at Dalby Town Council Chambers

ON Tuesday 21 June 2005

Commencing at 4.04 p.m.

MINUTES ORDINARY MEETING OF COUNCIL

Tuesday 21 June 2005

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DECLARATION OF MEETING OPENING

The Chairperson declared the meeting open at 4.04 p.m.

PRESENT

Mayor Cr W. Geisel (Chairperson)

Councillors Cr J.M. Hart
Cr R.G. Latemore
Cr C.P. Milford
Cr G.M. Nearhos
Cr B.T. O'Shea
Cr D.S. Smiles
Cr R.A. Thornton
Cr C.T. Tillman

Officers J.G. Brown, CHIEF EXECUTIVE OFFICER
J.J. Kelly, MANAGER OF ADMINISTRATION AND FINANCE
S.M. Hegedus, MANAGER ENGINEERING SERVICES
K. Anderson, MARKETING OFFICER
C.M. Harding, CEO's PERSONAL ASSISTANT
C. J. Davidson, TECHNICAL SUPERVISOR - WORKS
D. Nearhos, COMMUNITY YOUTH AND DEVELOPMENT OFFICER

Observers Nil

Delegation Nil

APOLOGIES

An apology for non-attendance was received from Mr T.A. Summerville, PEO.

ORD/1 CONDOLENCES

Nil.

ORD/2 CONGRATULATIONS

Nil.

ORD/4 BUSINESS ARISING OUT OF THE MINUTES OF PREVIOUS ORDINARY MEETING

Nil.

ORD/5 ON THE TABLE

ORD/5.1 ON THE TABLE TUESDAY 21ST JUNE 2005

To His Worship the Mayor and Councillors

File No 1/2/10

Date 16th June 2005

Prepared by C.M. Harding, CEO's Personal Assistant

Responsible Officer J.G. Brown, CHIEF EXECUTIVE OFFICER

Signed: _____

Summary/Purpose

- 01.** Books for Councillors and Officers to record their interest in contracts with Council in accordance with the Local Government Act, Section 192(1).
- 02.** Register of Moneys paid to Councillors.
- 03.** Local Laws of the Town of Dalby.
- 04.** Local Government Act 1993.
- 05.** Department of Family and Community Services - What the Australian Government is doing for Women.
- 06.** The Australian Local Government Year Book 2005.
- 07.** The Foundation for Young Australians Annual Report 2004.
- 08.** Dalby Wambo Aerodrome Board Meeting Agenda 17th June 2005.
- 09.** Dalby Wambo Library Board Meeting Agenda 17th June 2005.

Officer's Recommendation

That these nine items on the table be received.

COUNCIL RESOLUTION

MOVED by Cr Nearhos and seconded by Cr Latemore

That these nine items on the table be received.

CARRIED

ORD/6 PRESENTATION OF PETITIONS AND MEMORIALS BY COUNCILLORS

Nil.

ORD/7 ADOPTION OF REPORTS OF GENERAL PURPOSES COMMITTEE MEETING/S

ORD/7.1 ADOPT REPORT GENERAL PURPOSES COMMITTEE MEETING THURSDAY 16TH JUNE 2005

To His Worship the Mayor and Councillors

File No 1/2/10

Date 17th June 2005

Responsible Officer Cr W. Geisel, MAYOR

Signed: _____

Summary/Purpose

Report of the General Purposes Committee Meeting held on Thursday 16th June 2005.

Officer's Recommendation

That the Report of the General Purposes Committee Meeting held on Thursday, 16th June, 2005 be received and adopted.

COUNCIL RESOLUTION

MOVED by Cr Nearhos and seconded by Cr Latemore

That the Report of the General Purposes Committee Meeting held on Thursday, 16th June, 2005 be received and adopted.

CARRIED

Mr T.A. Fagg, Technical Supervisor Water and Sewerage joined the Meeting at 4.06 p.m.

PROGRAMME 1 – CORPORATE SERVICES

ORD.CS/1 REPORTS

Nil.

ORD.CS/2 INWARDS CORRESPONDENCE

Nil.

ORD.CS/3 GENERAL BUSINESS

ORD.CS/3.1 SYNOPSIS DALBY TOWN COUNCIL AND WAMBO SHIRE COUNCIL JOINT EXECUTIVE COMMITTEE MEETING HELD AT WAMBO SHIRE COUNCIL ON THURSDAY 7TH APRIL 2005

To His Worship the Mayor and Councillors

File No 1/2/5

Date 16th June 2005

Responsible Officer J.G. Brown, CHIEF EXECUTIVE OFFICER

Signed: _____

Summary/Purpose

A copy of the synopsis of the Joint Executive Committee Meeting between Dalby Town and Wambo Shire Councils held on Thursday, 7th April 2005 commencing at 4.30 p.m. is attached.

Officer's Recommendation

That the minutes be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Tillman and seconded by Cr Thornton

That the minutes be received and noted.

CARRIED

PROGRAMME 2 – ADMINISTRATION AND FINANCE

ORD.AF/1 REPORTS

Nil.

ORD.AF/2 INWARDS CORRESPONDENCE

Nil.

ORD.AF/3 GENERAL BUSINESS

ORD.AF/3.1 WRITE OFFS ON SUNDRY DEBTORS BAD DEBTS

To J.G. Brown, CHIEF EXECUTIVE OFFICER

File No 2/4/8

Date 16th June 2005

Responsible Officer J.J. Kelly, MANAGER OF ADMINISTRATION AND FINANCE

Signed: _____

Summary/Purpose

A Memorandum dated 9th June, 2005 from Mr J.J. Kelly, MAF to Mr J.G. Brown, CEO requesting permission to write the sundry debtors bad debts off to the value of \$360.00.

Officer's Recommendation

That this Memorandum be received, the contents be noted and that Council write off the sundry debtors bad debts to the value of \$360.00.

COUNCIL RESOLUTION

MOVED by Cr Tillman and seconded by Cr Hart

That this Memorandum be received, the contents be noted and that Council write off the sundry debtors bad debts to the value of \$360.00.

CARRIED

PROGRAMME 3 – CIVIL WORKS

ORD.CW/1

REPORTS

ORD.CW/1.1

ENGINEERING SERVICES MONTH REPORT RE: CIVIL WORKS DEPARTMENT MAY 2005

To

J.G. Brown, CHIEF EXECUTIVE OFFICER

File No

1/2/2 & 10/2/2

Date

15 June 2005

Prepared by

T.J. Dredge, ENGINEERING SUPPORT OFFICER

Responsible Officer

S.M. Hegedus, MANAGER ENGINEERING SERVICES

Signed: _____

Summary/Purpose

This Report details Works Department activities for the month of May 2005.

Officer's Recommendation

That it be recommended to Council that this Report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Hart and seconded by Cr Smiles

That this Report be received and noted.

CARRIED

PROGRAMME 3 – CIVIL WORKS

ORD.CW/1 REPORTS

**ORD.CW/1.2 ENGINEERING SERVICES SPECIAL REPORT RE: ATTENDANCE AT
LGAQ INFRASTRUCTURE SYMPOSIUM HELD 18-20 APRIL 2005**

To J.G. Brown, CHIEF EXECUTIVE OFFICER

File No 1/2/2 & 1/15/15

Date 16 June, 2005

Responsible Officer S.M. Hegedus, MANAGER ENGINEERING SERVICES
T.A. Summerville, PLANNING & ENVIRONMENT OFFICER

Signed: _____

Summary/Purpose

This report provides an overview of attendance at the Local Government Association of Queensland Infrastructure Symposium/

Officer's Recommendation

It is recommended that this Report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Latemore and seconded by Cr Milford

That this Report be received and noted.

CARRIED

ORD.CW/2 INWARDS CORRESPONDENCE

Nil.

ORD.CW/3 GENERAL BUSINESS

Nil.

Mr C.A. Davidson, Technical Supervisor Works retired from the Meeting at 4.20 p.m.

PROGRAMME 4 – WATER SUPPLY

ORD.WS/1

REPORTS

ORD.WS/1.1

ENGINEERING SERVICES MONTHLY REPORT RE: WATER SUPPLY UNDERTAKINGS MAY 2005

To

J.G. Brown, CHIEF EXECUTIVE OFFICER

File No

1/2/2

Date

17 June 2005

Prepared by

T.A. Fagg, TECHNICAL SUPERVISOR – WATER AND SEWERAGE

Responsible Officer

S.M. Hegedus, MANAGER ENGINEERING SERVICES

Signed:

Summary/Purpose

This Report details Water Supply activities for the month of May 2005.

Officer's Recommendation

That this Report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr O'Shea and seconded by Cr Smiles

That this Report be received and noted.

CARRIED

PROGRAMME 4 – WATER SUPPLY

ORD.WS/2 **INWARDS CORRESPONDENCE**

ORD.WS/2.1 **TAM FARAGHER AND ASSOCIATES REQUEST DEFER DISCUSSIONS
WATER REQUIREMENTS DALBY BIO REFINERY ETHANOL PLANT
JULY**

File No 6/1/17, 9/1/4 & P.2306, Doc. No. 305956

Date 16th June 2005

Responsible Officer S.M. Hegedus, MANAGER ENGINEERING SERVICES

Summary/Purpose

A letter dated 6th June 2005 in response to Council's letter dated 4th May 2005 in relation to the proposed ethanol plant and its water requirements, advising they would like to defer discussions on the water requirements for the plant for approximately one month until mid July.

Officer's Recommendation

That this letter be received and the contents thereof be noted.

COUNCIL RESOLUTION

MOVED by Cr Latemore and seconded by Cr Tillman

That this letter be received and the contents thereof be noted.

CARRIED

The Mayor, Cr W. Geisel updated Council on a telephone conference held recently with Chris Harrison in relation to the Ethanol Plant, stating that the Court appeal process has thirty days and following the end of that period, Mr Bill Elliott will then provide an update for Council.

Also, the Mayor advised that the Minister for Environment, Local Government and Planning Hon. Desley Boyle, MP had granted approval to extend the sunset date specified in the Land Sale Agreement to the 30th June, 2006 as agreed between Council and the Dalby Bio Refinery.

ORD.WS/3 **GENERAL BUSINESS**

Nil.

PROGRAMME 5 – SEWERAGE

ORD.SU/1

REPORTS

ORD.SU/1.1

ENGINEERING SERVICES MONTHLY REPORT RE: SEWERAGE UNDERTAKINGS MAY 2005

To

J.G. Brown, CHIEF EXECUTIVE OFFICER

File No

1/2/2

Date

17 June 2005

Prepared by

T.A. Fagg, TECH. SUPERVISOR – WATER & SEWERAGE

Responsible Officer

S.M. Hegedus, MANAGER ENGINEERING SERVICES

Signed: _____

Summary/Purpose

This report details Sewerage undertakings for the month of May 2005.

Officer's Recommendation

That it be recommended to Council that this Report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Smiles and seconded by Cr O'Shea

That this Report be received and noted.

CARRIED

ORD.SU/2

INWARDS CORRESPONDENCE

Nil.

ORD.SU/3

GENERAL BUSINESS

Nil.

Mr T.A. Fagg, Technical Supervisor Water and Sewerage retired from the Meeting at 4.25 p.m.

PROGRAMME 6 – HEALTH AND ENVIRONMENT

ORD.HE/1 **REPORTS**

ORD.HE/1.1 **COMMUNITY SERVICES MONTHLY REPORT RE: HEALTH AND ENVIRONMENT - MAY 2005**

To J.G. Brown, CHIEF EXECUTIVE OFFICER

File No 1/2/4,

Date 16th June, 2004.

Prepared by A. MacRae, CUSTOMER SERVICE OFFICER – COMMUNITY SERVICES

Responsible Officer J.G. Brown, CHIEF EXECUTIVE OFFICER

Signed: _____

Summary/Purpose

I tender this report on the activities of Council's Health and Environment Program for the month of May, 2005. Accordingly, I request same to be presented to Council.

Officer's Recommendation

That this report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Latemore and seconded by Cr Tillman

That this report be received and noted.

CARRIED

ORD.HE/2 **INWARDS CORRESPONDENCE**

Nil.

ORD.HE/3 **GENERAL BUSINESS**

Nil.

PROGRAMME 7 – PLANNING AND ECONOMIC DEVELOPMENT

ORD.TP/1 **REPORTS**

ORD.TP/1.1 **COMMUNITY SERVICES MONTHLY TOWN PLANNING REPORT - MAY 2005**

To Jeff Brown, CHIEF EXECUTIVE OFFICER

File No 1/2/8

Date 16th June, 2005

Prepared by A. MacRae, CUSTOMER SERVICE OFFICER – COMMUNITY SERVICES

Responsible Officer J.G. Brown, CHIEF EXECUTIVE OFFICER

Signed: _____

Summary/Purpose

This Report details Town Planning activities for the month of May, 2005.

Officer’s Recommendation

That this Report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Thornton and seconded by Cr Nearhos

That this Report be received and noted.

CARRIED

PROGRAMME 7 – PLANNING AND ECONOMIC DEVELOPMENT

ORD.TP/1 REPORTS

ORD.TP/1.2 COMMUNITY SERVICES MONTHLY BUILDING REPORT - MAY 2005

To Jeff Brown, CHIEF EXECUTIVE OFFICER

File No 1/2/9

Date 1st June, 2005

Prepared by L.D. Henning, SENIOR ADMINISTRATIVE OFFICER

Responsible Officer Jeff Brown, CHIEF EXECUTIVE OFFICER

Signed: _____

Summary/Purpose

This Report details building activities for the month of May, 2005.

Officer's Recommendation

That this Report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Nearhos and seconded by Cr Thornton

That this Report be received and noted.

CARRIED

PROGRAMME 7 – PLANNING AND ECONOMIC DEVELOPMENT

ORD.TP/2	INWARDS CORRESPONDENCE
ORD.TP/2.1	MPAK PTY LTD REQUEST APPROVAL STREET NAMES LOT 2 WARREGO HIGHWAY MOUNTAIN VIEW ESTATE
File No	P.811 & 12/1/5, Doc. No. 306465
Date	16th June 2005
Responsible Officer	J.G. Brown, CHIEF EXECUTIVE OFFICER

Summary/Purpose

A letter dated 29th May 2005 seeking Council's approval for the following suggested road names for Mountain View Estate, advising that due to the existing War Memorial at the entrance to Gosden Drive, it is proposed to name the roads in keeping with the ANZAC tradition:-

- Anderson
- Bolton
- Pine
- Diggers Parade
- Anzac Cove

Officer's Recommendation

That this letter be received, the contents be noted and Council's direction is required.

COUNCIL RESOLUTION

MOVED by Cr Tillman and seconded by Cr Milford

That this letter be received, the contents be noted and that a suitable reply be forwarded advising Council accedes to the request and accepts the road names Diggers Parade and Anzac Cove.

CARRIED

ORD.TP/3 **GENERAL BUSINESS**

Nil.

PROGRAMME 8 – ENERGY - BUSINESS UNIT

ORD.GS/1 REPORTS

ORD.GS/1.1 GAS OPERATIONS MONTHLY REPORT MAY 2005

To J.G. Brown, CHIEF EXECUTIVE OFFICER

File No 1/2/7

Date 6th June 2005

Prepared by B.J. Lloyd, GAS OFFICER

Responsible Officer J.G. Brown, CHIEF EXECUTIVE OFFICER

Signed: _____

Summary/Purpose

I tender herewith my report on the overall operations of the Council's Gas Undertaking for the month of May, 2005.

Officer's Recommendation

That this Report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Nearhos and seconded by Cr Latemore

That this Report be received and noted.

CARRIED

ORD.GS/2 INWARDS CORRESPONDENCE

Nil.

ORD.GS/3 GENERAL BUSINESS

Nil.

PROGRAMME 9 – TOURISM AND COMMUNITY DEVELOPMENT

ORD.TD/1 **REPORTS**

ORD.TD/1.1 **COMMUNITY SERVICES MONTHLY REPORT RE: COMMUNITY AND YOUTH DEVELOPMENT - APRIL AND MAY 2005**

To J.G. Brown, CHIEF EXECUTIVE OFFICER

File No 1/2/13, Doc. No.

Date 16th June, 2005.

Prepared by D. Nearhos, COMMUNITY YOUTH AND DEVELOPMENT OFFICER

Responsible Officer J.G. Brown, CHIEF EXECUTIVE OFFICER

Signed: _____

Summary/Purpose

This report details Community and Youth Development activities for the months of April and May, 2005.

Officer's Recommendation

That this report be received and noted.

COUNCIL RESOLUTION

MOVED by Cr Tillman and seconded by Cr Smiles

That this report be received and noted.

CARRIED

PROGRAMME 9 – TOURISM AND COMMUNITY DEVELOPMENT

ORD.TD/1 **REPORTS**

ORD.TD/1.2 **MARKETING OFFICER'S CONFIDENTIAL MONTHLY REPORT - APRIL & MAY 05**

To J.G. Brown, CHIEF EXECUTIVE OFFICER

File No 1/2/15

Date 15th June 2005

Prepared by K. Anderson, MARKETING OFFICER

Responsible Officer J.J. Kelly, MANAGER OF ADMINISTRATION AND FINANCE

Signed: _____

Summary/Purpose

Report on projects completed and work in progress by the Marketing Officer for the period March 18 to June 10.

Officer's Recommendation

That Council's monthly news segment increase to a ½ page display ad in the Northern Downs News for trial period of six months. The cost per month is \$ 513.76, which equates to \$3,082.56 over a six-month period.

COUNCIL RESOLUTION

MOVED by Cr Smiles and seconded by Cr Nearhos

That the report be received and that Council's monthly news segment increase to a ½ page display ad in the Northern Downs News for trial period of six months. The cost per month is \$513.76, which equates to \$3,082.56 over a six-month period.

CARRIED

PROGRAMME 9 – TOURISM AND COMMUNITY DEVELOPMENT

ORD.TD/2 **INWARDS CORRESPONDENCE**

Nil.

ORD.TD/3 **GENERAL BUSINESS**

ORD.TD/3.1 **REPORT ON THE SHOWGROUNDS MANAGEMENT ADVISORY COMMITTEE MEETING HELD ON TUESDAY 14TH JUNE 2005**

To J.G. Brown, CHIEF EXECUTIVE OFFICER

File No 1/2/16, 5/1/35 & P.1046

Date 12th May 2005

Prepared by C.M. Harding, CEO's PERSONAL ASSISTANT

Responsible Officer Cr Carl Milford, CHAIRPERSON

Signed: _____

Summary/Purpose

A copy of the report of the Showgrounds Management Advisory Committee Meeting held on Tuesday 14th June 2005 commencing at 9.15 a.m.

Officer's Recommendation

That the minutes of the meeting be received and the actions contained therein be adopted.

COUNCIL RESOLUTION

MOVED by Cr Hart and seconded by Cr Nearhos

That the minutes of the meeting be received and the actions contained therein be endorsed and adopted.

CARRIED

PROGRAMME 9 – TOURISM AND COMMUNITY DEVELOPMENT

ORD.TD/3 GENERAL BUSINESS

**ORD.TD/3.1 REPORT ON THE SHOWGROUNDS MANAGEMENT ADVISORY
COMMITTEE MEETING HELD ON TUESDAY 14TH JUNE 2005
...(Cont'd)**

Cr D. Smiles in seeking direction for Council, prior to budget deliberations, requested that the Advisory Committee provide projected costs for the fit out of the kitchen/bar areas of the showgrounds pavilion.

Mr S.M. Hegedus, MES advised this would be difficult to identify, however acknowledged that the Advisory Committee are particularly mindful of the costs and an estimated figure would be presented as part of the budget deliberations.

PROGRAMME 9 – TOURISM AND COMMUNITY DEVELOPMENT

ORD.TD/3 **GENERAL BUSINESS**

ORD.TD/3.2 **REPORT OF THE SPORTING DEVELOPMENT SUB COMMITTEE HELD ON MONDAY 6TH JUNE 2005**

To His Worship the Mayor and Councillors

File No 1/2/16

Date 16th June 2005

Prepared by I.J. Tuppack, EXECUTIVE ASSISTANT

Responsible Officer J.G. Brown, CHIEF EXECUTIVE OFFICER

Signed:

Summary/Purpose

Meeting with representatives of Netball Association to discuss netball clubs requirements held on Monday 6th June 2005 commencing at 5.00 p.m.

Officer's Recommendation

That the Report of the Meeting be received and the recommendations contained therein be adopted.

COUNCIL RESOLUTION

MOVED by Cr Latemore and seconded by Cr Tillman

That the Report of the Meeting be received and the recommendations contained therein be adopted.

CARRIED

Cr Smiles suggested that to progress the matter, the Sub- Committee formulate a long-term plan, setting time lines, to accommodate all interested sports over to the new grounds and report back to Council.

Mr D. Nearhos, Community Youth Development Officer retired from the Meeting at 5.20 p.m.

PROGRAMME 9 – TOURISM AND COMMUNITY DEVELOPMENT

ORD.TD/3 GENERAL BUSINESS

ORD.TD/3.3 COUNCIL ERECT DISPLAY CARNIVAL OF FLOWERS 2005

File No 1/13/1

Summary/Purpose

The Mayor Cr W. Geisel sought Council's consideration in erecting a display showcasing Dalby and Wambo at the 2005 Carnival of Flowers to be held from Friday 16th to Monday 19th September, 2005, advising that Wambo Shire Council have indicated their interest in a combined display.

Council unanimously agreed to be part of the Carnival of Flowers and erect a display.

ORD.TD/3.4 MOBILE TOILET BLOCK PURCHASED

File No 1/14/4

Summary/Purpose

The Mayor, Cr W. Geisel advised that the mobile toilet blocks recently purchased from Melbourne have arrived and are presently located at Wambo Shire Council.

PROGRAMME 9 – TOURISM AND COMMUNITY DEVELOPMENT

ORD.TD/3 GENERAL BUSINESS

ORD.TD/3.5 BRIEF UPDATE ON TOWN PLAN

File No 6/1/3

Summary/Purpose

Cr C.P. Milford requested a status report on the Town Plan.

Mr J.G. Brown, CEO advised that approval to extend the date upon which Council's transitional planning scheme will lapse to the 1st July, 2006 has been granted from the Minister for Local Government and Planning the Hon. Desley Boyle, MP.

Mr Brown, CEO also advised that the draft copy of the Town Plan had been submitted to the Department and that a meeting is being organised for the CEO, Mr Todd Summerville, PEO and Cr R.A. Thornton to meet with the Department to discuss the amendments to the plan.

PROGRAMME 9 – TOURISM AND COMMUNITY DEVELOPMENT

ORD.TD/3 GENERAL BUSINESS

ORD.TD/3.6 CR TILLMAN PRESENTED A REPORT ON ACTIVITIES FOR LOCAL GOVERNMENT WEEK 20052005

File No 1/13/1

Summary/Purpose

Cr C.T. Tillman reported on the activities held during Local Government Week, congratulating Mrs Ann Shepherd and the Dalby Wambo Library staff for their involvement and support, advising the following:-

- ❖ Display at Library and Cultural Centre;
- ❖ Just Walk It and barbecue was proposed for Sunday, 19th June, 2005, however due to rain was postponed;
- ❖ Colouring In competition;
- ❖ Poster Competition;
- ❖ Information sheets distributed noting points of interest along walk, information on Friends of Myall Creek and general information on Council.
- ❖ Media releases distributed to newspapers.

COUNCIL RESOLUTION

MOVED by Cr Tillman and seconded by Cr Latemore

That a letter of congratulations be forwarded to Mrs Ann Shepherd and the staff at the Dalby Wambo Library for their involvement in organising Local Government Week 2005.

CARRIED

MEETING CLOSURE

The Meeting concluded at 5.45 p.m.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held this twenty-first day of June, 2005.

Signed:

J.G. Brown,
CHIEF EXECUTIVE OFFICER

Submitted to the Ordinary Meeting Of Council held this twenty-eight day of June, 2005

Signed:

Cr Geisel
MAYOR OF DALBY

22nd June, 2005

APPENDIX / ATTACHMENTS
