



***"Working Together for a Better Dalby"***

## **Minutes of Ordinary Meeting of Council**

***Held at Dalby Town Council Chambers***

**ON Tuesday 29 May 2007**

**Commencing at 4.05 p.m.**

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# Minutes of Ordinary Meeting of Council

Tuesday 29 May 2007

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## DECLARATION OF MEETING OPENING

The Chairperson declared the meeting open at 4.05 p.m.

## PRESENT

**Mayor** Cr W. Geisel (Chairperson)

**Councillors** Cr J.M. Hart  
Cr R.G. Latemore  
Cr C.P. Milford  
Cr G.M. Nearhos  
Cr B.T. O'Shea  
Cr D.S. Smiles  
Cr R.A. Thornton  
Cr C.T. Tillman

**Officers** S.M. Hegedus, CHIEF EXECUTIVE OFFICER  
T. Bennett, DIRECTOR FINANCIAL & INFORMATION SERVICES  
B. Patterson, DIRECTOR COMMUNITY SERVICES  
M. P. Sullivan, DIRECTOR ENGINEERING SERVICES  
K. Anderson, CORPORATE SUPPORT MANAGER  
C.M. Harding, CEO's PERSONAL ASSISTANT  
T.A. Fagg, UTILITIES MANAGER

**Observers** Nil

**Delegation** Nil

## APOLOGIES

Apologies for non attendance were received from Crs D S Smiles and G M Nearhos and Mr Matthew Wilson, PM.

### **KRA 3 - BUILT ENVIRONMENT**

**ORD.BE/1                      REPORTS**

Nil.

**ORD.BE/2                      INWARDS CORRESPONDENCE**

Nil.

**ORD.BE/3                      GENERAL BUSINESS**

**ORD.BE/3.1                      Demonstration Council's Closed Circuit Television CCTV Camera System**

**To**    S M Hegedus, CHIEF EXECUTIVE OFFICER

**File No**    1/15/11

**Date**    24th May 2007

**Responsible Officer**                      M. P. Sullivan, DIRECTOR ENGINEERING SERVICES

Signed: \_\_\_\_\_

#### **Summary/Purpose**

A demonstration of Council's Closed Circuit Television CCTV camera system was conducted at the start of Council's meeting to demonstrate the facility to Councillors.

**ORD/1                      CONDOLENCES**

Nil.

**ORD/2                      CONGRATULATIONS**

Nil.

**ORD/3                      CONFIRMATION OF MINUTES OF PREVIOUS ORDINARY MEETING**

**ORD/3.1                  Adopt Minutes Previous Ordinary Meeting Held Tuesday 22nd May 2007**

**To**                              His Worship the Mayor and Councillors

**File No**                      1/2/10

**Date**                         24th May 2007

**Responsible Officer**    Cr W. Geisel, MAYOR

Signed: \_\_\_\_\_

**Summary/Purpose**

Minutes of the Ordinary Meeting of Council held on Tuesday, 22nd May 2007.

**Officer's Recommendation**

That the minutes of the last Ordinary Meeting held on Tuesday, 22nd May 2007 copies of which have been printed and circulated to Members, be taken as read and confirmed.

**COUNCIL RESOLUTION**

MOVED and SECONDED

That the minutes of the last Ordinary Meeting held on Tuesday, 22nd May 2007 copies of which have been printed and circulated to Members, be taken as read and confirmed.

**CARRIED**

**ORD/4 BUSINESS ARISING OUT OF THE MINUTES OF PREVIOUS ORDINARY MEETING**

Nil.

**ORD/5 ON THE TABLE**

Nil.

**ORD/6 PRESENTATION OF PETITIONS AND MEMORIALS BY COUNCILLORS**

Nil.

**ORD/7 ADOPTION OF REPORTS OF GENERAL PURPOSES COMMITTEE MEETING/S**

Nil.

**ORD/8 CONSIDERATION OF NOTICES OF BUSINESS**

Nil.

**ORD/9 CONSIDERATION OF NOTICES OF MOTION**

Nil.

**ORD/10 QUESTIONS WITHOUT NOTICE**

Nil.

**ORD/11 RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING**

Nil.

## ***KRA 1 - COMMUNITY WELLBEING***

### **ORD.CW/1                      REPORTS**

Nil.

### **ORD.CW/2                      INWARDS CORRESPONDENCE**

Nil.

### **ORD.CW/3                      GENERAL BUSINESS**

Nil.

## **KRA 4 - UTILITY SERVICES**

**ORD.UTS/1**

**REPORTS**

**ORD.UTS/1.1**

**Redevelopment Dalby Water Supply Project Report of Steering Committee Meeting Held Tuesday 1st May 2007**

**To**

S M Hegedus, CHIEF EXECUTIVE OFFICER

**File No**

1/2/2 & 9/2/4

**Date**

10 May 2007

**Prepared by**

K.M. Gillespie, PROJECT ADMINISTRATOR - WATER SUPPLY REDEVELOPMENT

**Responsible Officer**

M.P. Sullivan, DIRECTOR ENGINEERING SERVICES

Signed:

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### **Summary/Purpose**

To present to Council the minutes of the Redevelopment of the Dalby Water Supply Project Steering Committee Meeting held on Tuesday 1 May 2007 (unconfirmed).

*Cr R A Thornton declared a conflict of interest and remained in the meeting. Cr Thornton did not record a vote.*

### **Committee Recommendation**

It is recommended that Council apply to the State and Federal Governments for an increase in subsidy for the Dalby Water Supply Redevelopment Project due to the increased length of the pipeline, additional legal expenses, the EPA requirement to line the evaporation ponds and the associated costs of these works.

### **Officer's Recommendation**

That the minutes be received and that the Steering Committee recommendations contained therein be adopted.

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### **COUNCIL RESOLUTION**

MOVED and SECONDED

That the minutes be received and that the Steering Committee recommendations contained therein be adopted.

**CARRIED**

## **KRA 4 - UTILITY SERVICES**

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**ORD.UTS/2**                      **INWARDS CORRESPONDENCE**

**ORD.UTS/2.1**                      **St Columba's School - Certificate of Appreciation Toni Hohn Leigh Cook and Perry Proud Guiding Tour Dalby Water Treatment Plant**

**To**                                      S M Hegedus, CHIEF EXECUTIVE OFFICER

**File No**                              5/4/14 & 9/1/5, Doc. No. 458240

**Date**                                      24 May 2007

**Responsible Officer**      M. P. Sullivan, DIRECTOR ENGINEERING SERVICES

Signed: \_\_\_\_\_

### **Summary/Purpose**

A letter dated 18th May 2007 thanking and providing a Certificate of Appreciation to Toni Hohn, Leigh Cook and Perry Proud for an interesting and informative presentation and tour of the Dalby Water Treatment Plant.

### **Officer's Recommendation**

That this letter be received and noted.

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### **COUNCIL RESOLUTION**

MOVED and SECONDED

That this letter be received and noted.

**CARRIED**

**ORD.UTS/3**                      **GENERAL BUSINESS**

Nil.

## **KRA 5 - PLANNING AND LIVEABILITY**

**ORD.PAL/1**

### **REPORTS**

**ORD.PAL/1.1 (D516-06/07) Community Services Special Report Re: Request to Change or Cancel Conditions - O'Brien and Tollett**

**To** SM Hegedus, CHIEF EXECUTIVE OFFICER

**File No** P695 & P696, Doc. No. 516-06/07

**Date** 24 May 2007

**Prepared by** MD Wilson, PLANNING MANAGER

**Responsible Officer** BF Patterson, DIRECTOR OF COMMUNITY SERVICES

Signed: \_\_\_\_\_

### **Summary/Purpose**

#### **DEVELOPMENT APPLICATION**

<b>Application No:</b>	516-06/07
<b>Applicant:</b>	G O'Brien & D Tollett
<b>Owner:</b>	G O'Brien & D Tollett
<b>Site Address:</b>	122 and 124 Edward Street
<b>Real Property Description:</b>	Lot 2 & 11 on D959
<b>PDLU Designation:</b>	Residential
<b>Zoning:</b>	Medium Constraint
<b>Proposal:</b>	Request to Change or Cancel Conditions
<b>Area of Land:</b>	2024m <sup>2</sup>

This report considers the request, provides an assessment of the merits of the request and makes a recommendation to decide the request.

### **Officer's Recommendation**

**RECOMMENDED** that Council:

- A. Resolve that the proposed development generally complies with the requirements of Condition (1)(i) and the applicant advised accordingly; and
- B. Resolve that the request to change or cancel Condition (1)(iii) be refused, and the applicant be advised accordingly.

## **KRA 5 - PLANNING AND LIVEABILITY**

**ORD.PAL/1                      REPORTS**

**ORD.PAL/1.1                      (D516-06/07) Community Services Special Report Re: Request to Change or Cancel Conditions - O'Brien and Tollett ...(Cont'd)**

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### **COUNCIL RESOLUTION**

MOVED and SECONDED

That this Report be received and that Council:-

- A.     Resolve that the proposed development generally complies with the requirements of Condition (1)(i) and the applicant advised accordingly; and
- B.     Resolve that the request to change or cancel Condition (1)(iii) be refused, and the applicant be advised accordingly.

**CARRIED**

**ORD.PAL/2                      INWARDS CORRESPONDENCE**

Nil.

**ORD.PAL/3                      GENERAL BUSINESS**

Nil.

## ***KRA 6 - ECONOMIC PROSPERITY***

**ORD.ECP/1                      REPORTS**

Nil.

**ORD.ECP/2                      INWARDS CORRESPONDENCE**

Nil.

**ORD.ECP/3                      GENERAL BUSINESS**

Nil.

## **KRA 2 - OUR ORGANISATION**

**ORD.ORG/2**                      **INWARDS CORRESPONDENCE**

**ORD.ORG/2.1**                      **Local Government Association of Queensland Annual Conference  
Gold Coast 27 - 30 August 2007**

**To**                                      His Worship the Mayor and Councillors

**File No**                              1/15/15

**Date**                                 24 May 2007

**Responsible Officer**      S.M. Hegedus, CHIEF EXECUTIVE OFFICER

Signed: \_\_\_\_\_

### **Summary/Purpose**

The Annual LGAQ Conference for 2007 is scheduled to be held at the Gold Coast from the 27 - 30 August 2007 and Council needs to nominate the Mayor plus one Councillor and the Chief Executive Officer to attend.

A copy of the conference agenda is included.

### **Officer's Recommendation**

That the brochure be received, the contents noted and that Council nominate the Mayor plus one Councillor and the CEO to attend the LGAQ Conference.

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## **COUNCIL RESOLUTION**

MOVED and SECONDED

That the brochure be received, the contents noted and that Council nominate the Mayor plus one Councillor and the CEO to attend the LGAQ Conference.

**CARRIED**

## **KRA 2 - OUR ORGANISATION**

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**ORD.ORG/3**                      **GENERAL BUSINESS**

**ORD.ORG/3.1**                **Proposed Meeting Dates June 2007**

**To**                                His Worship the Mayor and Councillors

**File No**                        1/1/1

**Date**                            24th May 2007

**Responsible Officer**      S M Hegedus, CHIEF EXECUTIVE OFFICER

Signed:

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### **Summary/Purpose**

The proposed list of meeting dates for June 2007 be received with an amendment to the Ordinary Meeting scheduled for Tuesday 19th June 2007 to commence at 3.00 p.m.

## **KRA 2 - OUR ORGANISATION**

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**ORD.ORG/1**

### **REPORTS**

**ORD.ORG/1.1**

**Report Safety Committee Meeting Wednesday 16th May 2007**

**To**

His Worship the Mayor and Councillors

**File No**

4/1/16

**Date**

18th May 2007

**Responsible Officer**

S.M. Hegedus, CHIEF EXECUTIVE OFFICER

Signed:

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### **Summary/Purpose**

Report of the Safety Committee meeting held on Wednesday 16th May 2007 commencing at 1:06 p.m.

### **Officer's Recommendation**

That the Report of the Meeting be received and the recommendations contained therein be adopted.

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### **Link to Corporate Plan**

KRA 2 – Objective 2.3 Our People – Strategy 2.3.6 – continually develop, implement and review Council's Workplace Health and Safety Management System to achieve best practice in Workplace Health and Safety.

### **COUNCIL RESOLUTION**

MOVED and SECONDED

That the Report of the Meeting be received and the recommendations contained therein be adopted.

**CARRIED**

## **KRA 2 - OUR ORGANISATION**

### **ORD.ORG/1                      REPORTS**

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**ORD.ORG/1.2                      Corporate Services Special Report Australian Defence Force Reserve Policy**

**To**                                      His Worship the Mayor and Councillors

**File No**                                1/12/1 & 4/1/5

**Date**                                    23 May 2007

**Prepared by**                        M. Brown, HUMAN RESOURCE OFFICER

**Responsible Officer**            S.M. Hegedus, CHIEF EXECUTIVE OFFICER

Signed:

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#### **Summary/Purpose**

To implement a policy on the procedures followed in regards to employees who are enlisted with the Australian Defence Force Reserve Services.

#### **Officer's Recommendation**

That this report be received and adopted.

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#### **COUNCIL RESOLUTION**

MOVED and SECONDED

That this report be received and adopted.

**CARRIED**

## **KRA 2 - OUR ORGANISATION**

### **ORD.ORG/1                      REPORTS**

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**ORD.ORG/1.3                      Minutes of Audit Committee Meeting Tuesday 22nd May 2007**

**To**                                      His Worship the Mayor and Councillors

**File No**                                2/4/19

**Date**                                    22nd May 2007

**Prepared by**                        C.M. Harding, CEO's PERSONAL ASSISTANT

**Responsible Officer**            S.M. Hegedus, CHIEF EXECUTIVE OFFICER

Signed: \_\_\_\_\_

#### **Summary/Purpose**

A copy of the minutes of the Audit Committee Meeting held on Tuesday 22nd May 2007 commencing at 3.05 p.m.

#### **Officer's Recommendation**

That this Report be received and the Committee recommendations contained therein be adopted.

#### **COUNCIL RESOLUTION**

MOVED and SECONDED

That this Report be received and the Committee recommendations contained therein be adopted.

**CARRIED**

## **KRA 4 - UTILITY SERVICES**

**ORD.UTS/1**

### **REPORTS**

**ORD.UTS/1.2**

**Engineering Services Special Confidential Report Re: Financial Modelling Dalby Water Supply Redevelopment Project**

**To** S M Hegedus, CHIEF EXECUTIVE OFFICER

**File No** 9/1/4 & 9/2/4

**Date** 24 May 2007

**Prepared by** T.A. Fagg, UTILITIES MANAGER

**Responsible Officer** M. P. Sullivan, DIRECTOR ENGINEERING SERVICES

Signed: \_\_\_\_\_

### **Summary/Purpose**

This Report provides information to Council on the future financial requirements for the Dalby Water Supply Redevelopment Project and contains projections of loan requirements, forecasts tariff trends and predicts revenue needs and cashflows.

*Ms Kerri Anderson, CSM joined the Meeting at 5.17 p.m.*

### **Officer's Recommendation**

It is recommended that this report be received, the contents be noted and that:-

1. Council notify the National Water Commission and the Queensland Department of Local Government, Planning, Sport and Recreation of its intent to apply for further subsidy and the reasons for same, to determine in principle support for such a proposal;
2. assuming in principle support is forthcoming for such applications, Council proceed with the project as planned delaying the nomination of actual revised subsidy amounts until the tender submissions have been received;
3. Council implement the necessary rating increases needed to raise revenue to the predicted levels; and
4. Council develop a suitable strategy for the early communication to the public of the extent and reasons for the rate increases.

---

**CARRIED**

### **COUNCIL RESOLUTION**

MOVED and SECONDED

That this report be considered in Committee.

**CARRIED**

## **KRA 2 - OUR ORGANISATION**

**ORD.ORG/1**

**REPORTS**

**ORD.ORG/1.4**

**Corporate Services' Special Confidential Report Re: Results of CEO's 360 Degree Feedback Questionnaire**

**To**

His Worship the Mayor and Councillors

**File No**

4/2/20

**Date**

24 May 2007

**Prepared by**

K. Anderson, CORPORATE SUPPORT MANAGER

**Responsible Officer**

K. Anderson, CORPORATE SUPPORT MANAGER

Signed: \_\_\_\_\_

### **Summary/Purpose**

To provide Council with the results of the Chief Executive Officer's (CEO's) 360 Degree Feedback Questionnaire compiled by Dr Tim Baker of 'Winners at Work'.

This report is to be read in conjunction with the CEO's Special Confidential Report re CEO's Performance Agreement.

### **Officer's Recommendation**

That this report be received and noted.

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### **COUNCIL RESOLUTION**

MOVED and SECONDED

That this report be considered in Committee.

**CARRIED**

## **KRA 2 - OUR ORGANISATION**

### **ORD.ORG/1                      REPORTS**

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**ORD.ORG/1.5                      Chief Executive Officer's Special Confidential Report Re: CEO Performance Agreement**

**To**                                      His Worship the Mayor and Councillors

**File No**                                4/2/20 & 4/4/220

**Date**                                    22nd May 2007

**Responsible Officer**    S.M. Hegedus, CHIEF EXECUTIVE OFFICER

Signed:

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#### **Summary/Purpose**

To report to Council on the progress made in achieving the strategic operational performance measures outlined in the CEO's Performance Agreement dated 18th October 2006.

#### **Officer's Recommendation**

That this Report be received and that Council's determination in relation to the CEO's annual "At Risk" salary component is requested.

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#### **COUNCIL RESOLUTION**

MOVED and SECONDED

That this report be considered in Committee.

**CARRIED**

## **KRA 2 - OUR ORGANISATION**

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**ORD.ORG/3**

**GENERAL BUSINESS**

**ORD.ORG/3.2**

**Confidential Discussion on Negotiations Collective Agreement 2007**

**To**

His Worship the Mayor and Councillor

**File No**

4/1/18-3

**Date**

25th May 2007

**Responsible Officer**

S.M. Hegedus, CHIEF EXECUTIVE OFFICER

Signed:

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### **Summary/Purpose**

At Council's meeting held on Tuesday 15th May 2007 confidential discussion on negotiations of the Collective Agreement 2007 was discussed and Council resolved to:

*MOVED and SECONDED*

- (a) *That Council forward written notice to Union Bodies seeking support to pay an administrative payment of 4% or \$40 whichever is the greater to Dalby Town Council employees for the prolongation of the Enterprise Bargaining Agreement No 5 from 1/7/07 to 30/6/08; and*
- (b) *a redundancy agreement of 3 weeks per year of continuous service capped with a maximum of 40 weeks be offered to employees.*

**CARRIED**

Mr S M Hegedus, CEO will report back to Council on the result of the offer presented to staff and union officials.

### **Officer's Recommendation**

Council's direction is required.

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### **COUNCIL RESOLUTION**

*MOVED and SECONDED*

That this Report be considered in committee.

**CARRIED**

## **KRA 2 - OUR ORGANISATION**

**ORD.ORG/3**

**GENERAL BUSINESS**

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**ORD.ORG/3.3**

**Council Resolved Into Committee to Discuss Budget, Water Project Financial Modelling and Staff Issues**

### **RESOLUTION INTO COMMITTEE OF THE WHOLE**

MOVED and SECONDED

That the Meeting resolve into a Committee of the Whole at 5.00 P.M. to discuss budget, Water Project Financial Modelling and staff issues.

**CARRIED**

### **RESUMPTION OF COUNCIL MEETING**

MOVED and SECONDED

That the Committee of the Whole resume into open Council at 6.50 p.m.

**CARRIED**

### **PROCEEDINGS OF THE COMMITTEE OF THE WHOLE**

MOVED and SECONDED

That it be recommended to Council that:-

Engineering Services Special Confidential Report Re: Financial Modelling Dalby Water Supply Redevelopment Project

That this report be received, the contents noted and that:-

1. Council prepare a revised subsidy application and submit this to both the State and Federal Governments.
2. Council implement the necessary rating increases needed to raise revenue to the predicted levels; and
3. Council develop a suitable strategy for the early communication to the public of the extent and reasons for the rate increases.
4. Approach Arrow Energy for further consideration of additional financial support for the project

*Messrs Trish Bennett, DFIS, Matt Sullivan, DES, Blaine Patterson, DCS, and Cath Harding, CEO's PA retired from the Meeting at 6.15 p.m.*

Corporate Services Special Confidential Report Re: "Results of CEO's 360 Degree Feedback Questionnaire

That this report be received and noted.

## **KRA 2 - OUR ORGANISATION**

**ORD.ORG/3                      GENERAL BUSINESS**

**ORD.ORG/3.3                      Council Resolved Into Committee to Discuss Budget, Water Project  
Financial Modelling and Staff Issues ...(Cont'd)**

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### Chief Executive Officer's Special Confidential Report Re: CEO Performance Agreement

That this Report be received and that

- (a) That Council agrees with the level of achievement of Strategic Operational Performance Measures as presented by the CEO and determines the 'at risk' salary component payable to be \$5,000 in accordance with the CEO's Performance Agreement.
- (b) That the CEO's Contract of Employment be amended to include the \$5,000 'at risk' salary component as part of the CEO's salary and that all conditions related to the 'at risk' salary component be removed.

*Ms Kerri Anderson, CSM retired from the Meeting at 6.55 p.m.*

### Confidential Discussion on Negotiations Collective Agreement 2007

Council reiterated that its previous offer was its final offer.

**CARRIED**

## **KRA 2 - OUR ORGANISATION**

**ORD.ORG/3**

**GENERAL BUSINESS**

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**ORD.ORG/3.4**

**Queensland Arts Councils 2007 Regional Forum Series Toowoomba  
16 and 17 June 2007**

**File No**

1/15/15 & ,5/2/9

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### **Summary/Purpose**

Cr Tillman expressed her interest in attending the Queensland Arts Council's 2007 Regional Forum Series to be held in Toowoomba on the 16 and 17 June 2007.

The Regional Forums provide local government in forum host communities with the opportunity to demonstrate their commitment to proactively tackling the sustainability of regional communities.

Council supported and approved Cr Tillman's request to attend the forum.

**MEETING CLOSURE**

The Meeting concluded at 7.00 p.m.

I hereby certify that the foregoing is a true record of the Minutes of the Proceedings of the Ordinary Meeting held this twenty-ninth day of May 2007.

Submitted to the Ordinary Meeting of Council held this twelfth day of June 2007.

Signed: \_\_\_\_\_  
Cr Geisel  
MAYOR OF DALBY

30 May 2007

**APPENDIX / ATTACHMENTS**

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